



Republic of the Philippine
DepED
DEPARTMENT OF EDUCATION
Region I
DIVISION OF CITY SCHOOLS
Dagupan City

RELEASED
DEPED
DATE: 2-1-16
BY: jm

MEMORANDUM

To : **PUBLIC SCHOOL DISTRICT SUPERVISORS
ALL SCHOOL HEADS**

From : *Fros*
FROSERFINA J. BRAVO
OIC-Schools Division Superintendent

Date : **February 1, 2016**

Subject : **FREE LATE REGISTRATION OF THE CIVIL REGISTRY**

This is to inform all school heads that the City Government will conduct a free late registration for children aged 0 to 17 years old on **February 4, 2016, from 9:00 AM to 5:00 PM at the City Museum.**

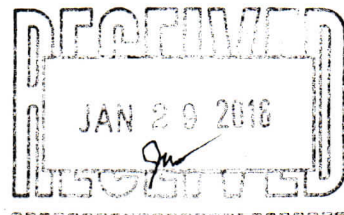
For more details please see attached communication from the city mayor's office.

For immediate dissemination.



Republic of the Philippines
City of Dagupan
CITY MAYOR'S OFFICE

January 29, 2016



DR. FROSERFINA BRAVO
City Schools Division Superintendent, DepEd
Dagupan City

Dear *Dr. Bravo*:

Greetings!

In celebration of the National Civil Registry Month and in recognition of the children's right to identity under Sections 7 and 8 of the United Nation Convention on the Rights of the Child (UNCRC) which state that:

"Article 7: All children have the right to a legally registered name, officially recognized by the government; and

Article 8: Children have the right to an identity - an official record of who they are. Governments should respect children's right to a name, a nationality and family ties".

the City Government will conduct a free late registration for children aged 0 to 17 years old on February 4, 2016, 9:00 A.M. to 5:00 P.M. at the City Museum. This program is dubbed as "***Rehistradong Pangalan para sa Maayos na Kinabukasan***", in line with the City Government's ***UnliSerbisyo***.

In view hereof, the undersigned most respectfully requests your good office to disseminate this information to all schools in the City. This is to provide assistance to those who are interested to avail of this program.

Herein attached is the list of requirements of the Civil Registrar Office for this purpose.

Thank you very much for your usual support.

Very truly yours,

BELEN T. FERNANDEZ
City Mayor



Mula sa **PAG-ASA'I PAGBABAGO.** itutuloy sa **UNLISERBISYO.**

Magtulungan po tayo!

Tel. Nos. (075) 523-7606- 529-7493

HON. BELEN T. FERNANDEZ



Republic of the Philippines
CITY CIVIL REGISTRY OFFICE
Dagupan City, Pangasinan

REQUIREMENTS FOR LATE REGISTRATION (BIRTH):

For children 0-17 years of age

1. NSO Negative Result
2. Baptismal Certificate
3. Marriage Certificate of Parents (if parents are married)
4. Certification from Barangay Captain (if child was born at home)
5. Medical Certificate (if the child was born in the hospital)
6. Affidavit of 2 (two) Disinterested Persons
7. Cedula of Parents
8. Form 137 (if studying)
9. Affidavit to Use the Surname of the Father (if parents are not married)
10. Certification from attendant (midwife/hilot) with photocopy of PRC License / Any valid ID

MARRIEN N. MEJIA
City Civil Registrar