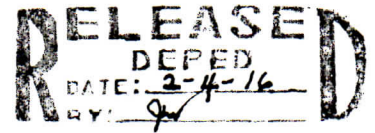




Republic of the Philippine
DepEd
DEPARTMENT OF EDUCATION
Region I
DIVISION OF CITY SCHOOLS
Dagupan City



Division Memo No. 25, s. 2016

To : Public and Private Elementary and Secondary School Principals
From : ^{JW} FROSERFINA J. BRAVO
OIC-Schools Division Superintendent
Date : February 2, 2016
Subject: 2016 METROBANK FOUNDATION SEARCH FOR OUTSTANDING TEACHERS

1. The Metrobank Foundation, Inc. (MBFI), in cooperation with the Department of Education (DepEd), announces the launching of the **2016 Search for Outstanding Teachers**. Now on its 32nd year, the Search has awarded a total of 346 outstanding teachers from public and private schools all over the country.
2. The Search bestows honor upon the teaching profession by according special recognition to teachers who manifest profound commitment to the development of the youth through exemplary competence, remarkable dedication to their work and effective educational leadership.
3. The Search is open to teachers who are Filipino citizens teaching in the elementary, secondary or tertiary levels, including alternative learning system, with full-time or permanent appointment and with full-load. Nominees should have been actively teaching in the Philippines for the last 10 years (inclusive of leaves not exceeding three years, provided the nominee is not on leave, i.e., actually teaching at the time of nomination). However, the nominee must not be on leave for more than two years immediately prior to nomination.
4. Nominees must be teachers with valid PRC license.
5. Average performance rating for the last five (5) years should at least be "Very Satisfactory" with no rating below "Satisfactory". For those who have been on official/study leave or on secondment, performance ratings for five years closest to the period of nomination should be provided.
6. Elementary schools are entitled to nominate two nominees, one each for the primary (Kinder to Grade III) and intermediate (Grade IV to Grade VI) while high schools are entitled to nominate only one teacher each.
7. **Joining the Search is now easier!** Nominees just need to accomplish a 2-page **Basic information Sheet (BIS)** with NO attachments yet. The form is available for download from the Metrobank Foundation website (mbfoundation.org), at the DepEd Division Office or via online form through the Facebook page ([FB/mbfi.sot](https://www.facebook.com/mbfi.sot)). The hardcopy accomplished BIS should be submitted to any Metrobank Branch nearest the nominee's school or send via courier to Metrobank Foundation, 4th Floor, Executive Offices, Metrobank Plaza, Sen. Gil J. Puyat Avenue, Makati City on or before the extended deadline of February 14, 2016. There is no need to submit nomination form and supporting documents yet.

8. The nominees must be officially endorsed by principals, head teachers or school heads, who are the only ones authorized to nominate teachers to the Search. For DepEd Schools without principals, the Teachers-in-Charge (TIC) can nominate, but the Schools Division Superintendent (SDS) must endorse the nomination. Head Teachers (HTs), TICs, Assistant Principals are eligible to join the Search, provided they carry a teaching load of at least 50% of the total load required by the nominating school for full-time faculty. However, they should be endorsed by any of the Division/District Supervisors, and the Schools Division Superintendents concerned should be the official nominators.
9. Winners of other Searches/awards for outstanding teachers conducted by reputable organizations at the regional, national and international levels are deemed **Automatic Provincial Finalists**, provided they meet the basic eligibility requirements of tenure, performance and teaching load and passed levels of screening. Awards to be considered are only those at the level a particular nominee is being nominated. Moreover, nominees must go through the usual nomination process and submit the duly-accomplished BIS and nomination form on or before the deadline.
10. Past Regional Finalists and National Finalists of the Search, who meet the basic eligibility requirements and have shown sustained good moral standing in the community, are deemed **Automatic Provincial Finalists**. As a privilege and to give premium to them, there is **NO** need to submit their nomination form immediately on February 22, 2016. Instead, they will submit it together with their supporting documents which are due on **April 25, 2016**. However, to make their nomination official, they still need to submit their duly accomplished **BIS** on **February 14, 2016**.
11. This Division will generate a minimum of five (5) nominations and encourages principals to nominate their best bets. Screening at the division level is not necessary. To report on the compliance, Metrobank Foundation will submit a list of DepEd divisions that meet the target of 5 nominations to the Office of the Secretary for his record.
12. **Good news!** The Foundation has increased the cash prizes from P350,000 to **P500,000** for each of the 10 awardees, part of which will go to the school for faculty development program. National finalists will receive P20,000 while regional finalists who will not make it as winners will receive P10,000.
13. Other details on the Search are contained in the Guidelines together with the official Search BIS, which can be obtained from the Metrobank Foundation official website, MBFI Search for Outstanding Teachers official Facebook Page, as well as, DepEd Regional and Division offices nationwide.
14. Requests for additional forms, questions and suggestions maybe addressed to Metrobank Foundation, c/o Ms. Dyan Tee, at the 4th Floor, Metrobank Plaza, Sen. Gil J. Puyat Ave., Makati City with tel. nos. (02) 898-8898; 857-0618; telefax nos. 750-0837; 818-5656 or e-mail at mbfi.sot@gmail.com; dyan.tee@metrobank.com.ph and the SOT Facebook Page just type MBFI_SOT at the search box.
15. For your information and guidance.