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RELEASED  
DEPED  
DATE: 12-18-15  
BY: *Jm*

MEMORANDUM No 100, S.2015

TO : **ALL SCHOOL HEADS**

FROM : *Jman*  
**FROSERFINA J. BRAVO**  
OIC, SDS

RE : **REMINDER ON RULES ON PTA FUNDS**

DATE : December 14, 2015

Pursuant to the request of Ms. Lyrma C. Oalin, Director II, Civil Service Commission (CSC), dated September 11, 2015, the attached CSC Decision No. 15-0434 promulgated on June 29, 2015 is hereby disseminated for your guidance and reference. Full text of the decision may also be accessed through <http://web.csc.gov.ph/cscsite2/2014-02-21-08-28-23/pdf-files/file/2178-must-read-csc-reso-no-d150434>.

In the said Decision, the CSC found appellant who occupies the position of Principal II, guilty of Grave Misconduct and Conduct Prejudicial to the Best Interest of the Service and imposed upon her the penalty of Dismissal from the service. Pertinent portions of the said decision are quoted as follows:

“The Commission also noted the following acts committed by appellant, to wit:

“DepEd Order No. 21, series of 2012 provides further that the “PTA may collect contributions starting August 2012 only after presenting to their members and to the school head/principal a report on Utilization of the Previous Year’s Collections and the SY 2012 Proposed Budget with Program of Activities. The amount of contributions to the PTA shall be agreed upon during the General Assembly pursuant to DepEd Order No. 54, series of 2006, and shall be concurred in by the school head/principal.”

xxx

In allowing teachers in her school to collect fees and contributions from parents and pupils, and receiving for safekeeping the fees collected from parents and pupils before remitting the same to the PTA and School Treasurers, respectively, appellant transgressed/disregarded established rules of the DepED, specifically Section 2(a) (e) of DepEd Order No. 21 dated May 24, 2012 which prohibits teachers and school personnel from collecting fees or contributions, and entrusting for safekeeping said collections. Her actuations also manifest element of corruption since she kept the collected fees/money, without any record of transparency, such as a document to prove the reconciliation made of the amount which appellant received vis-à-vis the amount she actually remitted to the PTA and school treasurers. Verily, her transgression of existing DepEd rules and collecting fees without record to prove the same make her guilty of Grave Misconduct.xxx”

For immediate dissemination.