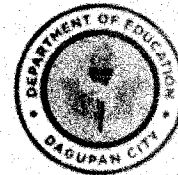


Republic of the Philippines  
**DepED**  
DEPARTMENT OF EDUCATION  
Region I  
**SCHOOLS DIVISION OFFICE**  
Dagupan City

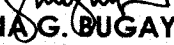


**DIVISION MEMORANDUM**

No. 09, s. 2018

**RELEASED**  
DATE: 1/9/18  
BY: \_\_\_\_\_

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

From:   
**LORNA G. BUGAYONG, Ph. D., CESO VI**  
Schools Division Superintendent

Subject: **MONITORING OF THE CONDUCT OF THE THIRD QUARTER EXAMINATIONS  
AND OTHER ACTIVITIES**

Date: January 8, 2018

1. As per **DepEd Order No. 25, s. 2017** entitled "**School Calendar for School Year 2017 – 2018**", this Office reminds all public elementary and secondary schools in the division the conduct of the following activities:
  - a. January 11-12, 2018 - Third Quarter Examinations
  - b. January 20, 2018 - Distribution of Report Cards and 3<sup>rd</sup> Parent – Teacher Conference
2. This is also to reiterate the **Regional Policy on the Administration of Quarterly Examinations in Public Schools through Regional Order No. 1, s. 2017** which states the following:
  - that the quarterly examination measures whether learners have met the content and performance standards at the end of a period of learning. That in order for assessment to be more meaningful and authentic, teachers must use methods to measure student learning that have been deliberately designed to assess how well students have learned and able to apply their learning in different contexts;
  - only teacher made test shall be administered to the learners, **not** test constructed by assigned group in the division;
  - the results of the assessment test are **recorded and used** to report on the learner's achievements, the same are primarily reported to the learners and to the parents/guardians; and
  - quarterly examinations shall be monitored by the Regional and Division teams.

3. The Regional Office has directed all Chief Education Supervisors and Education Program Supervisors through **Regional Memorandum No. 1, s. 2018** to monitor the conduct of the Third Quarter Examinations and submit a Consolidated SDO Monitoring Report to the Quality Assurance Division, DepEd Regional Office I on or before **February 9, 2018**.
4. To facilitate the preparation of the consolidated SDO Monitoring Report, all monitors are hereby directed to submit a Monitoring Report to the School Management Monitoring and Evaluation (SMME) Unit of the SDO on or before **January 26, 2018**. The report should contain among others the general conduct of the Third Quarter Examination, manner of reproduction of test materials, involvement of Teachers in the preparation of the test, source of fund for the reproduction of test materials and other issues and challenges in the conduct of the quarterly examinations as stated in the said Regional Memorandum.
5. The assignment of the monitoring officials are as follows:

**DIVISION MONITORING TEAM**

Division Lead Group: DR. LORNA G. BUGAYONG, SDS DR. LOURDES D. SERVITO, ASDS DR. VENUS MARIA SM. ESTONILO, CID CES MDM. MARIA LINDA R. VENTENILLA, SGOD CES			
District I	DR. ISABELITA N. DAROYA	DR. ROSALIND R. LOMIBAO	MS. DIANA IRISH J. SOLIS
District II	DR. DEBBIE C. GAN	DR. LIEZL S. CANCINO	
District III	DR. ALICIA B. QUIMBOY	MDM. RENATA G. ROVILLOS	MS. JOANN L. JIMENEZ
District IV	MRS. OPHELIA Q. VERGONIA	DR. MA. SOCORRO G. DIMALANTA	
District V	DR. JAIME C. SIAPNO	MDM. MYREL ANGELICA N. LOPEZ	DR. VLADIMIR C. PARAYNO
District VI	MR. RONIE D. BONAO	DR. LIBERTY G. ROXAS	
District VII	MRS. O. Q. VERGONIA DR. P.V. BARONGAN DR. D.C. GAN	DR. MARISSA O. PEREZ	DR. MA. VICTORIA S. ANTONIO
District VIII	MRS. ROWENA O. LAPAAN	MDM. CHERRY A. CAYABYAB	
District IX	DR. PERPETUA V. BARONGAN	MDM. AGNES P. BACUGAN	DR. HAYDEE C. MAIQUEZ
District X	DR. LEONARDA J. MANANSALA	DR. GEMMA M. ERFELO	ISAGANI D. ROSARIO

6. Immediate dissemination of the contents of this Memorandum is enjoined.