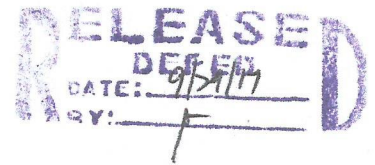




Region I  
DEPARTMENT OF EDUCATION  
Region I  
SCHOOLS DIVISION OFFICE  
Dagupan City



Division Memorandum No. 221 series 2017

**To:** Assistant Schools Division Superintendent  
Chief, Curriculum and Instruction Division (CID)  
Public School District Supervisors  
School Heads, Public Elementary and Secondary Schools  
Public Elementary and Secondary School Teachers  
All Others Concerned

**From:** *Lorna G. Bugayong*  
**LORNA G. BUGAYONG, Ph. D., CESO VI**  
Schools Division Superintendent

**Subject:** ATTENDANCE TO INTERNATIONAL TRAINING

**Date:** Sept. 26, 2017

1. The registration for the **English Language Teaching International Seminar-Workshop** set on **October 21-23, 2017** at **Dagupan Village Hotel, Lucao District, Dagupan City** is extended.

Instead of the on line registration, interested English teachers from Grades 4-12 are required to fill out the registration form posted in our Facebook group - English Advocates.

2. All public elementary and secondary school heads are expected to send at least one English teacher per grade level.
3. The participants in this activity shall be entitled to service credits in accordance to DepEd Order No.53, s. 2003 entitled Updated Guidelines on Grant of Vacation Service Credits to Teachers while non-teaching trainers shall be granted with Compensatory Time-Off (CTO), as per Civil Service Commission and Department of Budget and Management Joint Circular No. 2, s.2004 entitled Non-monetary Remuneration for Overtime Service Rendered.
4. Immediate dissemination and compliance of this Memorandum is desired.