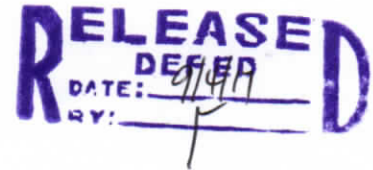


Republic of the Philippines
DEPARTMENT OF EDUCATION
Region I
SCHOOLS DIVISION OFFICE
Dagupan City



DIVISION MEMORANDUM
No. 187 s. 2017



To: All Division Personnel

From: 
LORNA G. BUGAYONG, CESO VI
Schools Division Superintendent

Subject: **ADDENDUM to Division Memorandum. 169, S. 2017 re: 2017 GAD CAPACITY BUILDING ACTIVITY FOR DEPED DIVISION PERSONNEL**

Date: August 31, 2017

1. As part of the GAD mandate on the promotion of harmony and goodwill in the workplace, all **Division Personnel** are enjoined to participate in the **2017 GAD Capacity Building Activity on September 7-8, 2017 at SVD Retreat House, Baguio City.** Since this fresh mandate to lead requires me to come together in close contact with you and to establish a sturdy foundation for our SDO family, I earnestly ask everyone to attend this very important activity.
2. Be reminded of the following:
 - ✓ Wear comfortable clothing like Jeans/Jogging Pants/Short, Rubber Shoes, Sun Visor/Caps/Hat, Gloves if available, Raincoat/Jacket (rainy season)
 - ✓ Bring necessary personal medication, insect repellent and sunblock (optional), personal hygiene kit, and towel.
 - ✓ **Assembly time on September 7, 2017 will be 5:00AM at the SDO front parking area**
3. The following personnel are requested to form the **skeletal force on September 7-8, 2017** at the Division Office:

SDS & ASDS Office	-Mrs. Valentina Hortaleza, WCES I Mrs. Jane Cajayon, Malued ES
CID	-Ms. Cristina Aquino, JJDVMNHS Ms. Catherine Cornel, BBNHS
SGOD	-Mr. Augusto Mejia, DCNHS Ms. Hazel Dolor, DCNHS
ADMIN.	-Mr. Benigno Salazar, DCNHS
BUDGET & FINANCE	-Ms. Nerissa Petrola, JJDVMNHS